

Academic and Personnel Sub-Committee of the City of London Freemen's School

Outstanding Actions Sheet

Date	Item	Action	Officer responsible	Progress Update
24 April 2018	-	Governor Skills Audit to be conducted.	Town Clerk	Report to February 2019 Board Meeting.
10 January 2018	-	Potential for oriental language provision to be considered in curriculum review.	Headmaster	Due Spring 2019
13 November 2018	-	Confirmation to be sought from School and Director of Human Resources that Governor DBS records are up to date.	Town Clerk	Verbal update at November 2019 meeting
13 November 2018	-	Clarification to be sought from Education Strategy Director on whether letter to ISI has been sent clarifying City independent schools' relationship with City of London Corporation.	Town Clerk	Verbal update at November 2019 meeting
13 November 2018	-	Schedule of Governor engagement with Staff to be developed.	Head Master, Academic Deputy Head, Head Master's PA	Report due at February 2019 Board Meeting.
18 January 2019	2/2019/AP	A proposal for Governor engagement including departmental presentations to the Board; departmental visits by Governors; and a Strategic Summary Departmental Report, to be submitted.	Headmaster	Update at November 2019 meeting.
25 September 2019 (BoG)	5/2019/AP	It was requested that future iterations of the Junior School report include an overview of academic progress and achievement; the detailed report on the subject would continue to go to the Board's Academic & Personnel Sub-Committee.	Headmaster	Update at January 2020 meeting

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Completed Actions Sheet

Action Number	Action	Progress Update
13 November 2018	Schedule of policies including dates of last review and dates of when renewal is due to be standing item on Board agendas.	Completed
13 November 2018	Assessment, Reporting and Recording Policy to include an executive summary to provide clarity on its purpose to casual readers.	Completed
13 November 2018	Education Trips & Visits Policy to be amended to confirm it applies to Boarders and did not apply to Sports trips.	Completed
13 November 2018	Teaching & Learning Policy to be amended to include explicit reference to 'aspiration'.	Completed
13 November 2018	Post-Examinations Departmental Reviews to be deferred to January 2019 meeting.	Completed
13 November 2018	Amendment of terms of reference to include reference to Finance and Academic Sub-Committee meetings to be consecutive with one another.	Completed
1/2019/AP	A table of rolling business to be provided at each meeting of the Sub-Committee.	Completed
3/2019/AP	Revise the terms of reference as agreed in January 2019	Completed
4/2019/AP	The relevant section of the dress code be amended to read "Shoes must be clean and sensible."	Completed